

Schools Forum Work Programme

There are a number of items the Schools Forum considers annually and these are set out in the work programme below.

The “Schools Forums: operational and good practice guide” (October 2013) states that:

Local authorities should as far as possible be responsive to requests from their School Forums and their members. Schools Forums themselves should also be aware of the resource implications of their requests.

Forum Members are therefore able to suggest an item for consideration at a future Forum meeting as long as it is within the remit of the Forum. Any request must be agreed by the Schools Forum before being included on the work programme. Each Forum agenda is set by the Chairman in consultation with the Director and the Clerk. The scheduling of items included on the work programme will therefore be agreed through this process and taking account of resource implications and agenda management.

Meeting	Item	Details
Spring Term 28 March 2019	Schools Budget (forthcoming financial year)	Annual item (this will confirm final values relating to historic commitments, as indicated at the meeting in October 2018)
	High Needs Block	Standard item
	SEND Local Area Inspection – Written Statement of Action	Requested at the meeting in February 2019
	Update to the Staffordshire Scheme for Financing of Schools	Requested at the meeting in February 2019
	Notices of Concern	Standard item

Meeting	Item	Details
Summer Term 4 July 2019	Schools Budget (last financial year): Final outturn and Dedicated Schools Grant (DSG) Settlement	Annual item
	High Needs Block	Standard item
	Schools Forum Membership – Annual Review	At its meeting of 9 July 2015 the Forum agreed to review its membership annually to ensure it remained broadly proportionate
	Growth Fund – Allocation of Funding 2019-20	Annual item
	Revised Constitution	Brought forward from the meeting in February 2019
	Notices of Concern	Standard item
Autumn Term 17 October 2019	Election of Chairman and Vice-Chairman	Annual item
	High Needs Block	Standard item
	Schools Budget 2020–21: De-delegation, Central Expenditure and Education Functions	Annual item
	Report on School Attendance Matters and Staffordshire’s Education Welfare Team	Annual Item, requested at the meeting of the Forum on 3 October 2017
	Notices of Concern	Standard item

Meeting	Item	Details
Spring Term 16 January 2020	High Needs Block	Standard item
	Notices of Concern	Standard item
Spring term 26 March 2020	Schools Budget (forthcoming financial year)	Annual item
	High Needs Block	Standard item
	Notices of Concern	Standard item
Date To be Confirmed	Review of Early Years Rate 2019/20	Item requested by the Chairman
Date to be Confirmed	Early Help Dedicated Schools Grant Update	Requested at the meeting of the Forum on 3 July 2018
Date to be Confirmed	Report on the Implementation of the proposals for savings on the High Needs Block	Requested at the meeting of the Forum on 18 October 2018